

**Dr. Tinika Se'Cal Warren , (h.c.)**

Columbia, South Carolina 29204

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**Position: Healthcare Manufacturing Manager**

**SUMMARY**

Dr. Tinika S. Warren, (h.c.), Earned and completed accredited programs, Bachelors of Science in Technical Management; concentration Healthcare Management and Healthcare Engineering Manufacturing from Keller DeVry University ( DeVry Keller University an ABET School, that includes 119 DeVry Keller Skillssoft advanced education certificates, Healthcare certificates CEU's Fast online resulting to 58.5 contact hours- (9.5 pharmacology hours) , Elite 6 CEU's certificates online, CPR American Red Cross Foundation, Certified SERVSAFE Food Handler , The ServSafe program is developed by the National Restaurant Association. LADC , Los Angeles, Development & Church Institute of California, Honorary Master's Degree in Community Development & a Phd. in Social Work with work experience in Community Development: Dekalb County Georgia Court Appointed Advocates Juvenile Justice Governmental court system , Partnership For Community Action of Clarkston, Georgia, Columbia SC Mayors Election Community involvement with Ashworth College , Dekalb Technical Piedmont College, now Georgia State Technical College, diploma credits from the Paralegal ,Criminal Justice Program. That sums my entitlement to be a California State Bar Lawyer to Practice California Law as an Entertainment, Contracts, Ethics, Compliance & Regulatory Risk Management Lawyer.

**Healthcare Graduate of Certified Medical Assistant Technology:** Medical Administrative Assistant , Vitals, Medical Billing Coding, Lab Speciman Collection Testing Technology, Healthcare Engineering Manufacturing Medical Device Technology, Phelebotomy, EKG, Georgia- North Carolina Licensed Nail Technology, Dialysis Technology, National COVID19 Certified Nurse Assistant, Feeding Assistant , High School Diploma, C- Level, 20 + years job experience, Exceeded ACE TOP score levels on NHA certifications website, Georgia Work Ready Certified Corporate Gold Level 5

**PROFESSIONAL ACCOMPLISHMENTS**

<b>SKILL #1 ,</b>	<b>Technical Management</b>	<b>Expert Level</b>
●	Compliance Issues and Strategies: Data Compliance,Final Exam: Senior Software Project Manager Certificate , Illustrating Projects Certificate 2020	
●	Applied Inferential Statistics Certificate 2020 Anticipating and Solving Problems as a Project Champion Certificate 2020	
●	E-Learning Management Development Corporate Administrator of Training, 4 years experience	
●	Basic Six Sigma Statistics Certificate , Project Management Certificate with Agile Certificate 2020	
●	Inbound Call Center Operations, Technical Support, Customer Service 8 years experience	



Dekalb Juvenile Justice CASA , <b>Legal Executive Assistant</b> , 8-month contract, Decatur, Georgia	01/2010 - 06/2010
Aaron Rents, Inc.,Atlanta, GA <b>Database Administrator Management Training &amp; Development</b> ,	05/ 2005 – 5/2009
InfoNXX, Inbound Hi-Volume Call Center, <b>Mobile Device Technical Support/ Customer Service</b>	06/2000 - 06/2003
Guilford Mills, Greensboro, NC, <b>ISO 9000 Certified A-Frame, QA inspector, Auditing</b>	06/1995- 05/ 2000
McDonald's, Greensboro, NC <b>Cashier, work-study, Face to Face Customer Service Team Lead</b>	05/1991 - 08/1993
United Publishers , Work Study, <b>Outbound Telemarketing Magazine Sales Rep</b>	05/1991 - 09/1993
Proctor & Gamble, Temp, Brown Summit , NC <b>Production , QA &amp; Beauty Product Assembly</b>	02/1994 - 10/1994

#### ACCREDITED EDUCATION

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**DeVry Keller University Undergraduate 4 Year Degree Program**  
**Decatur, Georgia**  
**Bachelor's of Science Degree Technical Management w/Concentration Healthcare & Manufacturing Engineering Technology**  
**Graduated April 25, 2020**

Genesis Healthcare , <b>National Certified Nursing Assistant COVID19 Training Renewed w/ 8hrs.</b> , Graduated	12/ 2020
South University, <b>Business /Healthcare Management, HR Management</b> , 4 Year Degree Bachelors	2007-2010
Lincoln College of Technology, <b>Medical Assistant Technology</b> , Marietta, Ga, 2 yr Associates Degree, graduated,	2004
Dekalb Technical Community College, Clarkston, Ga , 2 yr , Associates , <b>Criminal Justice &amp; LPN</b>	2004 -2006
Georgia Career College, <b>Certified Nursing Assistant</b> , 30 days, graduated,	2005
Malik College, <b>Dialysis Technology</b> 6 months Diploma, graduated,	2012
Cutting Edge Institute, CEI, Atlanta, Ga, <b>Master Cosmetology</b> , 1 yr. Diploma Program	2010- 2012
Atlanta Barber & Beauty College, <b>Nail Technology</b> 6 Months Diploma, graduated,	2009
Guilford Technical Community College, Jamestown, NC , 2 yr Associates <b>Registered Nursing Program</b> ,	2001-2003
Ashworth College, Norcross, Ga, <b>Paralegal</b> 9 months Diploma Program , completed	1999 - 2000
GTCC , Jamestown, NC , <b>Bookkeeping Accounts Payable &amp; Account/Recieveable</b> , graduated, 2 wks	1999
James Madison <b>High School/</b> Ashworth College, Norcross, Ga , 4 yr. Diploma, graduated,	2000
Attended James B. Dudley <b>High School</b> , Greensboro, NC, 3 yr. Diploma, Senior	1991- 02/ 1994

#### **Honors:**

*Relevant Courses: Healthcare Medical Billing CPT Coding, Phelebotmony, Dialysis, EKG, Laboratory Specimen Collection, Nail Anatomy, Project Management, Technical Management, Supervisory & Trainer ,South University, Business /Healthcare Management, Human Resource Management , Bachelors Program 3.5, TOP scores in ACE, NHA Certifications scores for Healthcare Professionals.*

#### **Certifications**

- *Licensed Nail Tech/ Manicurist, issued by the State of Georgia Board of Cosmetology ,North Carolina, 2013- Present Pending South Carolina*
- *119 Certificates, issuer Skillsoft, the year 2020 ( see portfolio Transcripts)*
- *39 Certificates CEU's Fast Transcripts*
- *8 Elite Cosmetology CEU's ( See Certificates )*
- *Approved for PMI Institute National Risk Management, Agile , Project Management CAPTM*
- *ServSafe Food Handler ( see Certificate)*
- *National Certified Nursing Assistant ( see Certificate)*
- *Feeding Assistant ( see Certificate)*

## **LEADERSHIP EXPERIENCE & VOLUNTEER EXPERIENCE**

***Certificates, diplomas, degrees, transcripts, professional license, records attached to print for verification.***

*Registered PMI member of the Project Management Institute, Inc., Atlanta, Chapter; Project Management Professional (PMP) certification to gain ISO 17024, Certified Associate in Project Management (CAPM) standards. American Management Association member. The International Nail Technicians Association (INTA), CPR, AED, BLS certified, ServSafe Food Handler certified. Corporate level experience in Management Training and Development. ACT Georgia Work Ready corporate Level 5, 2*

*No Criminal Record. Verified by Dekalb County CASA Marian Parker Esq Public Interest Lawyer, Orange background services, Samsung Nexien, FEMA Background Atlanta and Virginia , FBI, Homeland Security, State of Georgia checked approved background fingerprinting. E- Verified, non-smoker, seven recent drug-free tests 12 blood, nine urinalysis tests proved to have strong determination, time-management, safe, trusted, friendly, kind with excellence, integrity. See reference contact sheet.*

*Registered Georgia Responder volunteer Telework Administrative Medical Assistant Healthcare Services for the State of Georgia Department of Public Health, Private hospitals, Medical Reserve Corps, protects lives during natural disasters by assisting during COVID-19 to flatten the curve as a mandated reporter and voter.*

